

# Harvard Fire Protection District

502 S. Eastman Street • Harvard, Illinois 60033 • Phone: 815-943-6927



## BOARD of TRUSTEES

Scott Logan  
Laura Evers  
Amy Crane  
Josh Kelnhofer  
Paul Hildreth

## **MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES FEBRUARY 10, 2026**

A regular meeting of the Harvard Fire Protection District Board of Trustees was held on Tuesday, February 10, 2026 at 7:00 p.m. in the Harvard Fire Department located at 502 S. Eastman Street, Harvard, Illinois 60033, pursuant to notice.

**CALL TO ORDER:** President Logan called the meeting to order at 7:03 p.m.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:** The Board of Trustees and all other participants recited the Pledge of Allegiance and entered into a moment of silence.

### **ROLL CALL:**

**PRESENT:** President Scott Logan, Treasurer Laura Evers, Secretary Paul Hildreth and Trustee Josh Kelnhofer

**ABSENT:** Trustee Amy Crane

**ALSO PRESENT:** Fire Chief John Kimmel, Harvard Fire Protection District; Maddie Hayes, Lauterbach & Amen (L&A); Attorney Joe Ponitz, Franks, Gerkin, Ponitz & Greeley

**PUBLIC FORUM:** There was no public forum.

**SECRETARY'S REPORT – APPROVAL OF MINUTES:** *January 13, 2026 Regular Meeting:* The Board reviewed the January 13, 2026 regular meeting minutes. A motion was made by Secretary Hildreth and seconded by President Logan to approve the January 13, 2026 regular meeting minutes as written. Motion carried unanimously by voice vote.

**TREASURER'S REPORT: Review/Approve – Monthly Financial Reports for January 2026:** The Board reviewed the Monthly Financial Reports for the nine-month period ending January 31, 2026 prepared by L&A. As of January 31, 2026, the total liability and fund balance was \$4,254,577.41. The Board also reviewed the Treasurer's Report and the Statement of Revenues and Expenditures. A motion was made by Treasurer Evers and seconded by Trustee Kelnhofer to accept the Monthly Financial Report as prepared. Motion carried by roll call vote.

**AYES:** President Logan, Treasurer Evers, Secretary Hildreth and Trustee Kelnhofer

**NAYS:** None

**ABSENT:** Trustee Crane

*Review/Approve – Disbursement Warrant for January 2026:* The Board reviewed the January 2026 Vendor Check Report and the most current disbursement warrant for January 14, 2026 through February 10, 2026. Vendor payments for the period totaled \$74,738.70. Payroll totals for January 2, 2026, January 16, 2026 and January 30, 2026 were \$87,098.60. A motion was made by Treasurer Evers and seconded by President Logan to approve the January 2026 Vendor Check Report and the disbursement warrant in the total amount of \$161,837.30. Motion carried by roll call vote.

AYES: President Logan, Treasurer Evers, Secretary Hildreth and Trustee Kelnhofer  
NAYS: None  
ABSENT: Trustee Crane

**OLD BUSINESS:** *Discussion/Possible Action – Long Range Planning/Full-time Staffing:* The Board discussed new hires as well as long-range planning. Further discussion will be held at the next regular meeting.

**NEW BUSINESS:** *Review/Approve – Billing Ordinance for Facilities Lift Assists:* This item has been tabled to the next regular meeting.

*Discussion/Possible Action – Joint Purchase Through County Chiefs:* The Board discussed the previously approved purchase of gas monitors and instead jointly purchasing them. A motion was made by Treasurer Evers and seconded by Secretary Hildreth to approve the joint purchase of five gas monitors through the County Chiefs, as discussed at the Mabas meeting, in an amount not to exceed \$5,000, in lieu of the previously approved purchase.

AYES: President Logan, Treasurer Evers, Secretary Hildreth and Trustee Kelnhofer  
NAYS: None  
ABSENT: Trustee Crane

**FIRE CHIEF’S REPORT:** *Status Update – Remodel:* Chief Kimmel informed the Board of the status of the remodel and noted they are awaiting the new fences. Further discussion will be held at the next regular meeting.

Chief Kimmel apprised the Board regarding updates to financials, administration, buildings and grounds, training, apparatus and equipment, station alerting and dispatching, public education and relations and emergency calls.

**CORRESPONDENCE:** There was no correspondence to discuss.

**ATTORNEY’S REPORT – FRANKS, GERKIN, PONITZ & GREELEY:** There was no attorney’s report presented.

**CLOSED SESSION – IF NEEDED:** There was no need for closed session.

**ADJOURNMENT:** A motion was made by Trustee Kelnhofer and seconded by Treasurer Evers to adjourn the meeting at 7:22 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Tuesday, March 10, 2026 at 7:00 p.m. in the Harvard Fire Department located at 502 S. Eastman Street, Harvard, Illinois 60033.

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Board President or Secretary

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Date Approved by Board

*Minutes prepared by Maddie Hayes, Professional Services Administration, Lauterbach & Amen*