Harvard Fire Protection District

502 S. Eastman Street • Harvard, Illinois 60033 • Phone: 815-943-6927

MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OCTOBER 14, 2025

A regular meeting of the Harvard Fire Protection District Board of Trustees was held on Tuesday, October 14, 2025 at 7:00 p.m. in the Harvard Fire Department located at 502 S. Eastman Street, Harvard, Illinois 60033, pursuant to notice.

CALL TO ORDER: President Logan called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE: The Board of Trustees and all other participants recited the Pledge of Allegiance and entered into a moment of silence.

ROLL CALL:

PRESENT:	President Scott Logan, Secretary Paul Hildreth, Treasurer Laura Evers and Trustee Josh Kelnhofer
ABSENT:	Trustee Amy Crane
ALSO PRESENT:	Fire Chief John Kimmel, Harvard Fire Protection District; Maddie Hayes, Lauterbach & Amen (L&A); Attorney Joe Ponitz, Franks, Gerkin, Ponitz & Greeley; Citizens of Harvard

LIFE SAVING AWARDS: Fire Chief Kimmel presented Life Saving Awards to the Citizens of Harvard.

The Board entered into a recess at 7:09 p.m.

The Citizens of Harvard left the meeting at 7:09 p.m.

The Board resumed the meeting at 7:26 p.m.

PUBLIC FORUM: There was no public forum.

SECRETARY'S REPORT – APPROVAL OF MINUTES: *September 9, 2025 Regular Meeting:* The Board reviewed the September 9, 2025 regular meeting minutes and the September 9, 2025 Budget Hearing minutes. A motion was made by Secretary Hildreth and seconded by Trustee Kelnhofer to approve the September 9, 2025 regular meeting minutes and the September 9, 2025 Budget Hearing minutes as written. Motion carried unanimously by voice vote.

TREASURER'S REPORT: *Review/Approve – Monthly Financial Reports for September 2025:* The Board reviewed the Monthly Financial Reports for the five-month period ending September 30, 2025 prepared by L&A. As of September 30, 2025, the total liability and fund balance was 4,507,569.68. The Board also reviewed the Treasurer's Report and the Statement of Revenues and Expenditures. A motion was made by Treasurer Evers and seconded by President Logan to accept the Monthly Financial Report as prepared. Motion carried by roll call vote.
AYES: President Logan, Treasurer Evers, Secretary Hildreth and Trustee Kelnhofer
NAYS: None
ABSENT: Trustee Crane

Review/Approve – Disbursement Warrant for September 2025: The Board reviewed the September 2025 Vendor Check Report and the most current disbursement warrant for September 10, 2025 through October 14, 2025. Vendor payments for the period totaled $92,965.34. Payroll totals for September 12, 2025 and September 26, 2025 were $46,056.13. A motion was made by Treasurer Evers and seconded by President Logan to approve the September 2025 Vendor Check Report and the disbursement warrant in the total amount of $139,021.47. Motion carried by roll call vote.
AYES: President Logan, Treasurer Evers, Secretary Hildreth and Trustee Kelnhofer
NAYS: None
ABSENT: Trustee Crane

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Review/Approve – Ordinance 2025-04 – 2025-2026 Estimated Tax Levy:* The Board reviewed Ordinance 2025-04, the Estimated Tax Levy. A motion was made by Treasurer Evers and seconded by Secretary Hildreth to approve Ordinance 2025-04. Motion carried by roll call vote.
AYES: President Logan, Treasurer Evers, Secretary Hildreth and Trustee Kelnhofer
NAYS: None
ABSENT: Trustee Crane

Discussion/Possible Action – Area Landscaping Bid: Chief Kimmel apprised the Board regarding remodeling the landscaping of the Harvard FPD. A motion was made by Treasurer Evers and seconded by Secretary Hildreth to approve the landscaping remodel in an amount not to exceed $10,000. Motion carried by roll call vote.
AYES: President Logan, Treasurer Evers, Secretary Hildreth and Trustee Kelnhofer
NAYS: None
ABSENT: Trustee Crane

Review/Approve – Aladtec Contract Renewal: The Board discussed renewal of the contract with Aladtec. A motion was made by Treasurer Evers and seconded by Trustee Kelnhofer to approve renewal of a five-year Aladtec contract with the annual amounts not to exceed $5,000 the first year. Motion carried by roll call vote.

AYES: President Logan, Treasurer Evers, Secretary Hildreth and Trustee Kelnhofer
NAYS: None
ABSENT: Trustee Crane

FIRE CHIEF'S REPORT: *Status Update – Remodel:* Chief Kimmel informed the Board of the status of the fire department remodel. Further discussion will be held at the next regular meeting.

Fire Chief Kimmel apprised the Board regarding updates to financials, administration, buildings and grounds, training, apparatus and equipment, station alerting and dispatching, public education and relations and emergency calls.

CORRESPONDENCE: There was no correspondence to discuss.

ATTORNEY'S REPORT – FRANKS, GERKIN, PONITZ & GREELEY: There was no attorney's report presented.

CLOSED SESSION – IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Treasurer Evers and seconded by Trustee Kelnhofer to adjourn the meeting at 7:39 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Tuesday, November 11, 2025 at 7:00 p.m. in the Harvard Fire Department located at 502 S. Eastman Street, Harvard, Illinois 60033.

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Board President or Secretary

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Date Approved by Board

Minutes prepared by Maddie Hayes, Professional Services Administration, Lauterbach & Amen