

HARVARD FIRE PROTECTION DISTRICT

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ORDINANCE NO. 2023-01

AN ORDINANCE CREATING AND AUTHORIZING A COMMITTEE PURSUANT TO AND  
IN COMPLIANCE WITH THE DECENNIAL COMMITTEES ON LOCAL GOVERNMENT  
EFFICIENCY ACT

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ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE HARVARD FIRE PROTECTION DISTRICT  
THIS 6<sup>TH</sup> DAY OF JUNE 2023

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PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE PRESIDENT  
AND BOARD OF TRUSTEES OF HARVARD FIRE PROTECTION DISTRICT,  
McHENRY COUNTY, ILLINOIS

THIS 6<sup>TH</sup> DAY OF JUNE 2023

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**WHEREAS**, the Harvard Fire Protection District (the “District”) is a fire protection district duly organized under the laws of the State of Illinois (70 ILCS 705/1); and

**WHEREAS**, the Board of Trustees of the District (the “Board”) has full power pursuant to Section 6 of the Illinois Fire Protection District Act (70 ILCS 705/6) to pass all necessary ordinances, and rules and regulations for the proper management and conduct of the business of the Board for carrying into effect the objects for which the District was formed; and

**WHEREAS**, the Illinois General Assembly passed the Decennial Committees on Local Government Efficiency Act (the “Act”; P.A. 102-1088; 50 ILCS 70/1 *et seq.*) requiring all units of local government that may levy any tax, with the exception of counties and municipalities, to establish committees by June 10, 2023 and at least once every ten (10) years thereafter, to study local efficiencies and report recommendations to the county in which the governmental unit is located; and

**WHEREAS**, Section 10 of the Act (50 ILCS 70/10) requires that the committee be comprised of the elected or appointed members of the governing board of the governmental unit, at least two (2) residents of the governmental unit who are appointed by the chair of the board with the advice and consent of the board, any chief executive officer or other officer of the governmental unit, and any additional members appointed by the chairperson of the committee as he or she deems appropriate; and

**WHEREAS**, the committee shall file a written report which summarizes its findings and includes recommendations in respect to increased accountability and efficiency with the county board in which the governmental unit is located no later than 18 months after the formation of the committee; and

**WHEREAS**, pursuant to the Act, the Board is authorized and required to create a committee for the purpose of studying the District’s accountability and efficiency; and

**WHEREAS**, it is the opinion of the Board of Trustees of the Harvard Fire Protection District that it is in the best interests of the health, welfare and safety of the District to create a committee for the purposes set forth herein.

**NOW, THEREFORE, BE IT ORDAINED**, in open meeting assembled, by the Board of Trustees of the Harvard Fire Protection District, McHenry County, as follows:

## **SECTION ONE – Recitals**

The Board of Trustees hereby finds that all of the recitals hereinbefore stated as contained in the preamble to this ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this ordinance as legislative findings.

## **SECTION TWO – Creation of Committee**

The Board of Trustees of the Harvard Fire Protection District hereby creates the Decennial Committee on Local Government Efficiency (hereinafter, the “Committee”) which shall consist of those members listed in **Exhibit A** on this date: June 6, 2023.

## **SECTION THREE – Mission, Duties and Responsibilities**

The Committee shall perform the requirements as set forth in the Act which shall include but not be limited to the following:

- Study the governmental unit’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements and interrelationships with other governmental units and the State.
- Collect data, research and analysis to assist in the preparation of the report as required herein.
- Conduct at least three public meetings. Said meetings may be run during Harvard Fire Protection District’s regularly scheduled Board of Trustees meetings, but separate notice of the Committee meeting must be given in conformance with the Open Meetings Act, a majority of Committee members must be present, and the committee meeting must be listed on the regular meeting’s agenda.
- Upon conclusion of each public meeting the Committee shall conduct a survey of all residents in attendance at the public meeting, soliciting input on the meeting agenda and related discussion topics.
- Prepare and submit a written report to the McHenry County Board within 18 months from the date of the creation of the Committee which shall set forth recommendations for the increased accountability and efficiency of the District.

The Committee shall automatically be dissolved upon the submittal of the required report to the McHenry County Board.

## **SECTION FOUR – Meeting Dates and Time**

The Decennial Committee on Local Government Efficiency shall hold three mandatory and required meetings on the dates and times listed in **Exhibit B**.

The Committee shall publish a public notice and meeting agenda as required by the Open Meetings Act. The Committee at its sole discretion may elect to meet on additional dates as it deems necessary provided that the Committee publishes the meeting date and times pursuant to the Open Meetings Act.

**SECTION FIVE – Authorization of Expenditures**

The Board of Trustees hereby authorizes and directs the expenditure of all costs related to and required by the Committee, additionally, the District is authorized and directed to allocate and spend all necessary funds to fulfill the requirements of this ordinance.

**SECTION SIX – Effective Date**

This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**SECTION SEVEN – Conflict Clause**

All ordinances, parts of ordinances or board actions in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION EIGHT – Savings Clause**

If any section, paragraph, clause or provision of this ordinance is declared by a court of law to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this ordinance or the Harvard Fire Protection District Code of Ordinances, which are hereby declared to be separable.

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE HARVARD FIRE PROTECTION DISTRICT, MCHENRY COUNTY, ILLINOIS, THIS 6<sup>TH</sup> DAY OF JUNE 2023.

\_\_\_\_\_  
Scott Logan, President

	Ayes	Nays	Absent	Abstain
Trustee Kelnhofer	_____	_____	_____	_____
Trustee Evers	_____	_____	_____	_____
Trustee Logan	_____	_____	_____	_____
Trustee Crane	_____	_____	_____	_____
Trustee Hildreth	_____	_____	_____	_____

ATTEST:

Approved As To Form:

\_\_\_\_\_  
Amy Crane, Secretary

\_\_\_\_\_  
Joseph C. Ponitz, Attorney

DOCUMENT PREPARED BY:  
Franks, Gerkin, Ponitz & Greeley, P.C.  
19333 E. Grant Hwy, Marengo, IL 60152  
(815) 923-2107

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**EXHIBIT A  
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY MEMBERSHIP**

<b>MEMBER NAME</b>	<b>MEMBER TITLE</b>
Scott Logan	
Josh Kelnhofer	
Laura Evers	
Amy Crane	
Paul Hildreth	

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**EXHIBIT B  
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY  
MEETING DATES AND TIMES**

<b>MEETING</b>	<b>DATE</b>	<b>TIME</b>
Meeting 1		
Meeting 2		
Meeting 3		

STATE OF ILLINOIS        )  
  )  
COUNTY OF McHENRY    )

SS

**SECRETARY'S CERTIFICATE**

I, AMY CRANE, the duly qualified Secretary of the Board of Trustees of the Harvard Fire Protection District, McHenry County, Illinois, do hereby certify that the attached hereto is a true and correct copy of an Ordinance entitled:

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which Ordinance was adopted by the Board of Trustees of the Harvard Fire Protection District at a meeting held on June 6, 2023. I do further certify that a quorum of said Board was present in person at said meeting, or by electronic means at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 6<sup>th</sup> day of June 2023.

\_\_\_\_\_  
Secretary  
Harvard Fire Protection District

(CORPORATE SEAL)

DOCUMENT PREPARED BY:  
Franks, Gerkin, Ponitz & Greeley, P.C.  
19333 E. Grant Hwy, Marengo, IL 60152  
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## **SAMPLE AGENDA**

1. Call to Order and Roll Call
2. Approval of Minutes of prior meeting (if applicable)
3. Public Comment
4. Update from Committee
5. Attorney's Report/Legislative Update
6. Survey of resident attendees on matters discussed at meeting
7. Adjournment

### **Sample Survey Questions**

- a. Which matters discussed at this meeting on \_\_\_\_\_ do you agree would improve efficiencies within the District?
- b. What matters discussed at this meeting on \_\_\_\_\_ do you disagree would improve efficiencies within the District?
- c. What additional comments would you like to add regarding any matters discussed at this meeting on \_\_\_\_\_, either by the Committee or a resident who spoke during the time of public comment?
- d. Do you have additional thoughts or ideas about how the District can improve local efficiencies based on the matters discussed at this meeting?