

Harvard Fire Protection District

502 S. Eastman Street • Harvard, Illinois 60033 • Phone: 815-943-6927



BOARD of TRUSTEES

Thomas Condon
Joe Clarke
Roger Hugg
Josh Kelnhofer
Laura Evers

MINUTES OF A SPECIAL MEETING OF THE HARVARD FIRE PROTECTION DISTRICT BOARD OF TRUSTEES MCHENRY COUNTY, ILLINOIS FEBRUARY 16, 2022

A special meeting of the Harvard Fire Protection District Board of Trustees was held on Wednesday, February 16, 2022 at 7:00 p.m. in the Harvard Fire Department located at 502 S. Eastman Street, Harvard, Illinois 60033, pursuant to notice.

CALL TO ORDER: President Hugg called the meeting to order at 7:33 p.m.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE: The Board of Trustees and all other participants recited the Pledge of Allegiance and entered into a moment of silence.

ROLL CALL:

PRESENT: President Roger Hugg, Treasurer Laura Evers, Secretary Josh Kelnhofer, Trustee Tom Condon and Trustee Joe Clarke

ABSENT: None

ALSO PRESENT: Maddie Hayes, Lauterbach & Amen, LLP (L&A); Lieutenant Michael Veronese, Harvard Fire Protection District

AGENDA APPROVAL: The Board reviewed the February 16, 2022 special meeting agenda. A motion was made by Trustee Condon and seconded by Trustee Clarke to approve the agenda as prepared. Motion carried unanimously by voice vote.

PUBLIC FORUM: There was no public forum. A motion was made by Treasurer Evers and seconded by Trustee Condon to close the public forum. Motion carried unanimously by voice vote.

A motion was made by Trustee Clarke and seconded by Trustee Condon to deviate from the agenda. Motion carried unanimously by voice vote.

NEW BUSINESS: Discussion/Possible Action – Northwest Rescue Engagement: The Board discussed the Northwest Rescue engagement letter to staff emergency paramedics at the hourly bill rate of \$40 per EMT-B and \$55 per paramedic. A motion was made by Trustee Clarke and seconded by Trustee Condon to engage Northwest Rescue at the hourly rates as stated. Motion carried by roll call vote.

AYES: President Hugg, Secretary Kelnhofer, Treasurer Evers, Trustee Clarke and Trustee Condon

NAYS: None

ABSENT: None

TREASURER'S REPORT: Review/Approve – Payment of \$26,125.54 to Marengo Fire Protection District: The Board reviewed the invoice from the Marengo Fire Protection District for the purchase of radio equipment. A motion

was made by Trustee Clarke and seconded by Trustee Condon to approve the invoice as presented. Motion carried by roll call vote.

AYES: President Hugg, Secretary Kelnhofer, Treasurer Evers, Trustee Clarke and Trustee Condon
NAYS: None
ABSENT: None

OFFICER REPORTS: *Letter from Officers:* Lieutenant Mike Veronese apprised the Board of current procedures and information regarding employees of the district. Updates will be provided as they become available.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS (CONTINUED): *Resignation of Fire Chief – Larry Kane:* The Board discussed the resignation of Fire Chief Larry Kane. A motion was made by Trustee Condon and seconded by Treasurer Evers to accept Chief Kane's resignation effective February 8, 2022. Motion carried by roll call vote.

AYES: President Hugg, Secretary Kelnhofer, Treasurer Evers, Trustee Clarke and Trustee Condon
NAYS: None
ABSENT: None

CLOSED SESSION – IF NEEDED: A motion was made by Treasurer Evers and seconded by Trustee Condon to enter into closed session at 8:38 p.m. under 5 ILCS 120/2(c)(1). Motion carried by roll call vote.

AYES: President Hugg, Secretary Kelnhofer, Treasurer Evers, Trustee Clarke and Trustee Condon
NAYS: None
ABSENT: None

A motion was made by Treasurer Evers and seconded by Trustee Condon to reconvene the regular meeting at 9:08 p.m. Motion carried by roll call vote.

AYES: President Hugg, Secretary Kelnhofer, Treasurer Evers, Trustee Clarke and Trustee Condon
NAYS: None
ABSENT: None

NEW BUSINESS (CONTINUED): *Discussion/Possible Action – Interim Fire Chief:* The Board discussed hiring an Interim Fire Chief and Acting Fire Chief for the Harvard Fire Department. Further discussion will be held at the next regular meeting.

Review – Interim Leadership Duties of Officers: This item was tabled until the next regular meeting.

Board Officer Elections – President: President Hugg informed the Board he is resigning as President of the Board. A motion was made by Treasurer Evers and seconded by Trustee Condon to nominate Secretary Kelnhofer as President. A motion was made by President Hugg and seconded by Secretary Kelnhofer to nominate Trustee Clarke as President.

The Board conducted a Board Officer Election for the President position on the Board. The Board President election results are as follows: three votes for Secretary Kelnhofer and two votes for Trustee Clarke. Secretary Kelnhofer was elected as the President on the Harvard Fire Protection District Board of Trustees. A motion was made by Trustee Hugg and seconded by Trustee Condon to certify the election results. Motion carried unanimously by voice vote.

ACTION ITEMS: This item was not discussed.

ADJOURNMENT: A motion was made by Trustee Condon and seconded by Treasurer Evers to adjourn the meeting at 9:20 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for Tuesday, March 8, 2022 at 7:00 p.m. in the Harvard Fire Department located at 502 S. Eastman Street, Harvard, Illinois 60033.

Laura Evers
Board President or Secretary *Treasurer*

3-8-22
Date Approved by Board

Minutes prepared by Maddie Hayes, Professional Services Administration, Lauterbach & Amen, LLP